

# Information Pack

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Muckhart Golf Club Ladies Section

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*2019*

## Contents

Welcome from the Lady captain	3
General	4
Ladies Committee members	5
Handicaps	6
Getting Your Handicap	7
Competition Fees	8
Non-Counting Competitions	9
Ladies Counting Competitions	10
Entering & Playing in Ladies Counting Competitions	11
Draw Procedures & Returning your Card	12
Details of Ladies other Competitions	13
Adverse Weather/Lack of Daylight	14
Supplementary Scores	15
Away Scores/Central Database of Handicaps	16
Handicap Categories	16
Match Play Competitions	17
Before You Play	17
Ladies Locker Room	18
Rules for Buggy	19
CONGU Greensome Handicap Calculator	20
Entry Procedure for Ladies Competitions	20
How to Enter a Medal, Stableford or Team Competition	21

# Welcome from the Lady captain

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January 2019

On behalf of Muckhart Golf Club Ladies Section, welcome to our Club.

We have a variety of fixtures throughout the year from competitive games to informal get-togethers on the course. So hopefully you'll find something of interest!

The information in this booklet covers handicaps, competitions, how to contact the committee, etc. and also gives general information on Muckhart Golf Club. Do please take the time to read it through as procedures change from year to year.

Please do not hesitate to contact me on 07957 865232 if you have any questions. If I am not available, any member of the Ladies Committee will be pleased to help you. A list of Committee members is included in the booklet and can also be found on the notice-board in our Locker Room, alternatively you can email me on [ladies@muckhartgolf.com](mailto:ladies@muckhartgolf.com)

I am sure you will enjoy playing golf at Muckhart and I look forward to meeting you on or off the course.

Rona Sarafilovic  
Lady Captain  
2019

# General

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## Information and Queries

Check the notice boards in the Ladies Locker Room for information about competitions and events. Information on mixed competitions and club events can be found on the notice boards in the corridor and at the entrance to the Clubhouse or on the Muckhart web site

The Lady Captain or any Ladies Committee Member should be consulted about Ladies Competitions, events and generally any matters specifically to do with the Ladies Section

## **CONTACTING THE COMMITTEE**

The committee would ask that Ladies use the contact information given, to contact the relevant committee member with any ideas or issues which they may have.

The committee recognise that players occasionally have grievances.

We feel it would be more appropriate if such instances arise that the individuals should put their issue / complaint in writing to the committee. Such matters should be addressed to The Ladies Committee at Muckhart Golf Club or alternatively an email may be sent to The Lady Captain.

# Ladies Committee Members

2019

POSITION	NAME	CONTACT DETAILS
Lady Captain	Rona Sarafilovic	07957 865232 ladies@muckhartgolf.com
Vice Captain	Gillian Doig	07932 781719
Secretary	Barbara Whitlock	07711 703927
Treasurer	Deborah Rettie	07803 608474
M&H Secretary	Anita Collins	07961 637850
Asst. M&H Secretary	Deborah Rettie	07803 608474
Scratch League	Anita Collins	07961 637850
Annodata Match Play	Anita Collins	07961 637850
P&K Handicap League	Jen Saxton	07522 432500
Interclub	Jan King	07926 588574
Dumyat League	Avril Hendry	07790 301526
Boarshead		
Committee Member	Stephanie Crolla	07477 243424

# Handicaps

Updated January 2019

- You must have a competition handicap status ('c' status) before you can compete in the ladies counting competitions. Players without a 'c' status may play in the competition in order to submit scores to regain a competition handicap. However, their score cannot be included in the CSS calculation. Most of the Tuesday / Saturday Alternate Day competitions are counting for handicap. Check the fixture list for further details.
- You will find Score Cards in the Ladies Locker Room on the wall to the RH side of door, or alternatively you can collect a Score Card from the Professional shop. The sign beside the Professional's shop (beside the practice putting green) displays the designated course of the day.
- When you have a handicap (club competitions have a maximum 36c handicap and SGW Medals have a maximum 54c handicap) you may play in any of the ladies' competitions. However, to play in the ladies' competitions, you are required to pay an annual competition fee at the start of the season. This covers prizes, engraving etc. You can however, opt to play in Scottish Golf Women's Medals (SGW) only, at no cost.
- **RETAINING YOUR HANDICAP:** You will be able to keep this competition handicap for the following year, but any subsequent year you are required to play:-
  - 3 x 18 hole Qualifying Competitions (including Away Games or Supplementary Scores)
  - OR
  - 3 x 9 hole Qualifying Competitions.
  - OR
  - A Mixture of the 18 / 9 hole qualifying competitions
- All Muckhart Qualifying games must be played on the designated course of the day, in the case of 9 holes this would be the front 9 holes. (See enclosed notices for 'Supplementary Scores' and 'Away Scores' on pages 18 & 19).
- On the 'Social' notice board in Ladies Locker Room you will find a list of ladies who are willing to go out with you and mark your card. Feel free to contact any of them to arrange a convenient time to go out and mark a card.
- The Ladies Handicap Secretary (or any member of the Handicap Team) can be contacted if you have any queries, or if you need further information about handicaps.

# Getting Your Handicap

**You will need a handicap before you can compete in any of the 18 hole or 9 hole counting competitions.**

## **To get a handicap you must:-**

- Submit a combination of 18 hole and 9 hole scores as long as you submit scores for 54 holes of golf: either 3 x18 holes, 6 x 9 holes or a mixture of both
- Play the designated 18 or 9 hole course of the day (Check they are on full greens)
- Get your cards signed by a player (the marker) who holds a current handicap or someone who has had a handicap in the past.
- Ensure you have signed and dated your card (following your game) and that your playing partner / marker has also signed the card.
- Write on your card "FOR HANDICAP" and put it in the Score Card box situated to the left-hand side of the 'Social' notice board in the Ladies Locker Room.

## NOTE:

- The maximum handicap limit for Ladies is 54.
- You will be given a handicap of 54 or less, calculated on your scores from your cards.
- Once you have your handicap you can play in any 18 or 9 hole competitions. If you hold a handicap of over 36 it will be restricted to 36 in all club competitions. You will receive your full handicap in SGW Medals.
- Please contact the Handicap Secretary or team member if you need further information.

**Handicap Secretary**

# Competition Fees

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If you want to play in the Ladies Competitions during the season, there is a fee of £25.00 for the Tuesday/Saturday Alternative Day Competitions. This fee is payable at the start of the season and covers you for games during the playing season. The £25 charge is payable no matter how many Tuesday/Saturday competitions you play (the only exclusion is if you opt to only play in SGW Medals). If you play only in 9 hole competitions including 9 hole qualifying competition the cost is £15.00

Competition Entry fees are to be paid **BEFORE** you start playing competitive games at the start of the season. Entry to competitions will be **disallowed** if the fees have not been paid.

Competition fees should be paid by the closing date for Knockout competition entries.

The entry fee also covers the Knockout Competitions – i.e. The Firehill, Windyridge and The Halley.

Various charity competitions are also held during the season when players are requested to donate a small amount of money for charity.

To pay fees; Fees should be placed in an envelope (cheques should be made payable to 'The Drumburn Ladies'). Brown envelopes can be found on the desk in the locker room. Mark the envelope 'Competition Fees' and write your name CLEARLY on the envelope. Then put the envelope into the metal Treasurer's box in the ladies' locker room (to the right hand side of the 'Social' notice board) or pass it to the Ladies Treasurer.

Anyone wishing to pay their competition fees via on-line banking and for any competition fee enquiries should contact the Ladies Treasurer (debrettie@iCloud.com)

Bank of Scotland

Sort Code 80-22-60

Account 18500869

Please put your name in the reference box



# Non-counting Competitions

## Die Hards, Boarshead, Mixed and other non-counting competitions

A handicap is not required for 9 hole non-counting competitions.

If you do not have a handicap you will be given one – maximum is 18 (i.e. half of 36). The idea of the nine hole competitions is to encourage ladies to play golf and to have fun!

**THE SUNDAY DIEHARDS** is available for ladies who want to play 9 holes of golf. **You do not need a handicap to play.**

The ladies meet at 2.00 p.m. on Sundays and play on the non-designated course.

The lady golfers meet throughout the year. You just turn up and play with whoever happens to be there.

This is an ongoing friendly competition that anyone can enter. The starting time in December / January is 1.30 p.m. This is ideal for beginners, but all lady members are welcome!

**BOARSHEAD LEAGUE** is a 9-hole competition suitable for handicap and non-handicap players. Summer & Winter play varies. See notice board in Ladies Locker Room for further details.

**START AND END OF SEASON** - The season starts at the beginning of April and normally closes early in October. For the past two years we have started and finished the season with a **Club Texas Scramble**.

Anyone can play - handicaps are not required.

**BI-ANNUAL MIXED GREENSOME WITH THE SENIOR MEN** – This is held in May and in September. All ladies, regardless of age, who hold a handicap, can put their name down to play in this fixture. There is usually a light lunch after the game and prize giving.

**WINTER PLAY** - We play through the winter too. Tuesday tee times are available, as well as Saturday tee times. No list goes up on the board, but should you decide to come up to the club there is usually somebody around to play with.

**WINTER RINGER COMPETITION** - There is a Winter Ringer Competition operating all winter, from October to March. No handicap is required. Notices go up about this competition at the beginning of October

**WINTER LEAGUE** – During the winter months (from close of qualifying season October to March – consult notice board for dates)

we run 2 Winter League competitions (both non-qualifying /counting). This is a stableford competitions and your four best cards are used to determine a winner.

**EXCHANGE OUTING** - We also have an exchange golf outing each year. This is usually in the form of a course exchange. Everyone is eligible to play regardless of handicap. The exchange golf outing is a non-counting competition.

All information about handicaps, Supplementary Scores, the 9 Hole Competitions and the Sunday Diehards can be found on the notice boards.

# Ladies Counting Competitions

## Ladies weekly competition day and other events

**LADIES COMPETITION DAY** – Ladies' Qualifying Competition Day is on a Tuesday but Alternative Day Competitions will be played on Saturdays throughout the season as far as possible (although occasionally this will **not** be possible - See enclosed 'Entering & Playing in Tuesday Competitions & Saturday Alternative Day Competitions' and 'Rule of Play').

### **9 HOLE LEAGUE (QUALIFYING / COUNTING COMPETITIONS)**

These allow players to maintain a handicap without playing in 18 hole competitions. You are required to play in three 9 hole competitions to keep your handicap. The Ladies 9 hole League will run on the same date as most of the Ladies 18 hole competitions during the season (any changes will be posted on the Ladies notice board) Nine hole players will be drawn at the start of the 18 hole players and play the first nine holes of the designated course. Prizes will be awarded at the end of the season, based on the best average of three best scores from your total 9 hole competitions. See Entry procedure for information on how to enter qualifying competitions.

### **9 HOLE WEEKLY MIXED MEDALS**

Commencing April, we will also be running a 9 hole weekly medal for ladies & gents. You can enter any day, at any tee time (tee time being available). This competition will run from Monday – Sunday. Results will be done on the Monday am. Further details will be available on the website

**MUCKHART LADIES OPEN COMPETITIONS** - The Ladies Section holds:

- a 9 and 18 hole Senior Ladies' Open Greensome Competition in May;
- a Ladies' TriAm Competition in June and;
- a 9 and 18 hole Ladies' Open Greensome in August.

Details can be found on the notice board / fixture list / website or on the locker doors.

Details of 'Open' competitions for other clubs are filed in a folder in the Ladies Locker Room in the bookcase.

**ANNUAL PRIZE GIVING DINNER** - The Ladies Annual Prize Giving Dinner takes place late October or early November.

**CHRISTMAS COFFEE MORNING** - The Christmas Coffee Morning is a 'Bring and Buy Sale' in December.

**LADIES AGM** - The Ladies AGM is held in November.

Most of the dates for the above events can be found in the Fixture List.

# Entering & Playing in Ladies Counting Competitions

Weekly Tuesday and Saturday alternative day

- **Entering a Tuesday Competition or Saturday Alternative Day Competition including 9 Hole League (Counting Competitions)**

- 1) The alternative Saturday competition is played after the Tuesday competition
- 2) If entering the 9 hole competition – **please state this intent when registering**

Names to be submitted to the shop by phone or by person, or by on-line booking system (see separate instructions) by **Sunday evening** prior to any Tuesday / Saturday competition. Please signify whether you are playing in the 9 Hole League.

- **Competition Tee Times:-**

Tuesday	Saturday Alternative
From 9.00 am to 9.41 am	From 9.40 am to 10.00 am
From 11.00 am to 11.30 am	From 12.00 pm to 12.10 pm
From 1.00 pm to 1.30 pm	
From 5.00 pm to 6pm (May to August only)	

Please note choice of time. Play will be in threes. It may be necessary that times not booked by ladies playing in the alternate day competition be filled by gents.

- **Tee Off Times**

The draw will be made by The Shop on a Monday morning. The draw will be available on Monday afternoon from the Pro Shop and an email will be sent confirming your time.

- Registering your intent to play

**Before** you go out to play your game, register your intent to play by 'SIGNING IN' on the computer outside the lounge. (Failure to register signifies that you have not taken part in the competition and your score will be deleted from the computer). This results in disqualification.

- LATE ENTRIES

If you have not entered the competition in time for the draw, you can play as a 'Late Entry'.

- **Collecting your Scorecard on the day of the Competition**

You must collect a scorecard for the designated course from the Shop. Ensure your card shows your NAME, AND THE NAME AND DATE OF COMPETITION AND YOUR HANDICAP.

- **On completion of your game**

- Please ensure your card is **SIGNED BY YOURSELF & SIGNED BY YOUR PLAYING PARTNER** (Marker)
- **Failure to have your card signed will result in disqualification**
- Enter your score into the touch screen computer outside the Lounge and place your card in the box on the right hand wall next to the computer (All No Returns should also place their card in this box).
- If the computer is not working, still place your card in the box to the right of the computer.
- If you are playing for 'Handicap' please ensure you mark 'FOR HANDICAP' on your card.

HANDICAP SECRETARY

# Draw Procedures & Returning your Card

## Weekly Tuesday and Saturday alternative day

- **The Draw will be made on a Monday morning** by The Shop (See separate instructions on how to enter competitions).
- **Entering on the Day of the Competition (Late Entry)**  
A player wishing to enter the competition on the day of the competition must check with the Shop that there is a space at the end of the draw . The Shop will enter your name at the end of the draw, but you **MUST 'SIGN IN'** on the Computer outside the lounge before commencing play. Failure to sign in will result in disqualification.
- **You cannot change your time slot after the draw has been made.**  
A player having entered a competition and who has been given a specific tee-off time **CANNOT CHANGE** to another time slot **AFTER** the Draw has been made, unless permission has been sought from the M&H Team. Players must adhere to the time allocated to them. On the day of the competition, adjustments may have to be made to the draw if players cancel and pairings have then to be re-arranged.

**The committee has decided that there is one exception to this rule. If all players drawn to go out at one particular time slot decline to play, leaving one person with no-one to go out with, then the player can play at a later time providing a space is available.**

- **Saturday (Alternative) Games**  
A player who is unable to play on a Tuesday, can play on the following Saturday provided they have not already entered and been drawn in the Tuesday Competition. Players must register their intention to play in the Saturday Alternative Day on the previous Sunday prior to the Draw being made.
- **IT IS AGAINST CLUB RULES TO PLAY IN A CLUB COMPETITION OUTWITH THE DESIGNATED COMPETITION TEE-OFF TIMES. FAILURE TO COMPLY WILL RESULT IN AUTOMATIC DISQUALIFICATION FROM THE COMPETITION.**
- **Withdrawing from the competition**  
If you are unable to play, please make every effort to ensure that your name is withdrawn from the Start (Draw) Sheet by phoning the Shop and contact your playing partner.
- **Returning your card on day of the Competition**  
Failure to return your card on the day of the competition, even if you have entered your score on the computer, and failure to sign your card or have it signed by your marker will result in automatic disqualification from the competition and an increase of 0.1 to your handicap.
- **No Returns**  
If you play and have a NO RETURN, you can key in 'zero' at every hole to register an N/R on the computer, sign and submit your card and an increase of 0.1 will be added to your handicap. **HOWEVER** you can elect to 'no return' at a particular hole(s) but continue to mark your card and submit it as normal. Dependent on how the rest of your play is, you may avoid your handicap increasing. Your card however, will not be included for the competition of that day and should still be marked N/R. **PLEASE REMEMBER TO LEAVE YOUR CARD IN THE BLACK BOX TO THE RIGHT OF THE COMPUTER.**
- **SGWM (Scottish Golf Women's Medals)**  
The committee may not impose a draw (specific time of play) on SGWM medal. Players can play at any time on the designated medal day and with anyone defined in local rules book as an acceptable 'marker'. An acceptable marker is someone who has or has had a handicap (male or female).  
If a lady wishes to only play in SGW Medals there is no £25 competition fee requirement.

**Handicap Secretary**

# Details of other Ladies Competitions

## Conditions and format

<p><b>CHAMPIONSHIP SALVER</b> Best of 2 (gross scores) out of 3 Qualifying Rounds in Stroke Play. Best 8 from Qualifying Rounds / play off in Match Play – Scratch</p>
<p><b>BRONZE TROPHY 21 – 36 Handicap</b> Best of 2 (gross scores) out of 3 Qualifying Rounds in Stroke Play Best 8 from Qualifying Rounds / play off in Match Play – Scratch</p>
<p><b>SEAMAB QUAICH</b> 2 Qualifying Round Handicap in Stroke Play / both rounds to be played / Net Scores. Best 8 from Qualifying Rounds / play off in Match play –Handicap</p>
<p><b>WINDYRIDGE CUP</b> Singles / Knockout / Match Play (Full difference between handicaps)</p>
<p><b>FIREHILL CUP</b> Greensomes/ Knockout / Match Play (CONGU greensome handicapping applies)</p>
<p><b>HALLEY TROPHY</b> Singles (50 years +) Knockout / Match Play (Full difference between handicaps)</p>
<p><b>COULTER SHIELD</b> Singles (60 years +) 2 Rounds Handicap / Stroke Play / Net scores Best 1 round of 2 rounds counts. Play over two consecutive weeks.</p>
<p><b>KATE HAMILTON ECLECTIC</b> Best Eclectic score over eclectic competitions over 3 courses</p>
<p><b>JESSIE LORIMER TROPHY</b> One round Stroke Play (Handicap)</p>
<p><b>DAVINA PETTIGREW TROPHY</b> Greensome (CONGU greensome handicap applies)</p>
<p><b>DOROTHY COX PRIZE</b> One Round Stroke Play for 21 – 36 handicappers</p>
<p><b>MILLENNIUM JUG</b> 3 Rounds Handicap Stroke Play / Aggregate / Net scores (All 3 rounds to be played)</p>
<p><b>STABLEFORD CUP</b> Most points scored in a counting Stableford competition</p>
<p><b>ELIZABETH STEWART TENTACLE TANKARD</b> One Round Stroke Play</p>
<p><b>CRABBIE CRYSTAL CUBE TROPHY</b> Most improved player of the season</p>
<p><b>JOHN CAIRNS CENTENARY TROPHY</b> One Round Stroke Play</p>
<p><b>PINK RIBBON TROPHY</b> One Round Stableford competition</p>
<p><b>MUCKHART MEDAL WINNERS FINAL</b> Open to all Silver &amp; Bronze Scottish Golf Women’s Medal Winners One round stroke play (1 Silver / 1 Bronze Winner)</p>
<p><b>ORDER OF MERIT</b> – This will run throughout the season based on points awarded for placement in competitions.</p>

# Adverse Weather / Lack of Daylight

## Procedure

The following action shall be applicable in the interest of the Health and Safety of staff, members, visitors and the general public should adverse weather conditions exist or threaten, or light is poor.

### RESPONSIBILITY

The responsibility of closing/ opening the course and sounding the horn shall be in the first instance be the greens staff, or in their absence the Shop or Club Steward.

### THUNDER/ LIGHTNING

To alert players already on the course to the hazard, a horn shall be sounded – 3 blasts every two minutes – whereby players should proceed to the Clubhouse.

### SUSPENDED PLAY DURING COMPETITION

In the event of play being suspended by an official, players must mark their ball before leaving the course.

If play is suspended for a prolonged period of time by lightning or course conditions 2 members, minimum, of the Committee (including either a member of the Handicap team or the Lady Captain) must decide whether to continue play, cancel, delay or abandon the competition and this decision can only be made in relation to the situation on that day. If no committee member is available on the day players must liaise with the Club Shop and greens staff.

If play is resumed after a delay, the Pro Shop will ensure that competitors who had not started will have preference on the 1<sup>st</sup> tee.

# Supplementary Scores

## Purpose and procedure

Supplementary Scores provide additional opportunities for the return of scores for handicap purposes by players in all categories. For category 1 players below 2.5 there is a maximum of 3 per year. For Category 1 players 2.5 to 5.4 there is a maximum of 10 per year. For all other categories there is no limit.

## How Do I Enter / Return a Supplementary Score

Checking in and returning Supplementary scores can ONLY be done via the touch screen in the foyer of the lounge. Supplementary scores can be 9 or 18 holes. supplementary rounds are qualifying for handicap purposes and hence all scores cards must be signed by both the player and the marker. The words Supplementary score and the date must appear at the top of the score card in addition to the player's name. All players must check in before playing golf, and following their game, immediately input their scores into the touch screen before putting their score cards in the box below the touch screen.

To check in :

- tap the screen to wake it up
- swipe your loyalty card or type in the first few letters of your surname.
- Sign in by confirming your name
- from the options on the screen, tap supplementary score.
- A message "you have been signed in appears
- exit from the touch screen.

### IMMEDIATELY FOLLOWING YOUR GAME

- To input scores :
- tap the screen to wake it up
- swipe your loyalty card or type in the first few letters
- of your surname.
- Sign in by confirming your name
- tap score entry
- tap competition
- tap on the course you have played (see important note below)
- input your score at each hole
- confirm your total score
- exit from the touch screen

Note :

The list of courses is quite extensive. There are some 'redundant' courses listed and these should be avoided. To get your desired course you may have to scroll down. Choose from the following list of course. It is expected that the yellow(for Gents) and red(for Ladies) tees of the course of the day are used.

# Away Scores

- Every handicap golfer in Scotland has been allocated a lifetime ID number which will enable them to register on the CDH website, track their progress and also to ensure that all away scores have been recorded.
- New Muckhart members will receive their new ID number from the Club Secretary
- **It does remain the player's responsibility to ensure all away scores are recorded**
- If a player has played a qualifying away competition, please email [ladies@muckhartgolf.com](mailto:ladies@muckhartgolf.com) so that we can check your handicap has been adjusted.

# Handicap Categories

For Lady Golfers

	<b>Category</b>	<b>Handicap</b>
<b>Silver</b>	<b>1</b>	<b>5 or less</b>
<b>Silver</b>	<b>2</b>	<b>6 to 12 inclusive</b>
<b>Silver</b>	<b>3</b>	<b>13 to 20 inclusive</b>
<b>Bronze</b>	<b>4</b>	<b>21 to 28 inclusive</b>
<b>Bronze</b>	<b>5</b>	<b>29 to 36 inclusive</b>
<b>Bronze</b>	<b>6</b>	<b>37 to 54 inclusive</b>



# Match Play Competitions

## Guidelines

- There will be **NO CHALLENGER**
- There will be **NO EXTENSIONS\***  
**\*EXCEPTIONAL CIRCUMSTANCES** - An extension MAY ONLY BE CONSIDERED for the FINAL ROUND of the competition, but only in exceptional circumstances. The Captain, Vice-Captain and the Handicap Secretary will have the final decision.
- **Course Closure** - In the event of the course closure due to adverse weather conditions, or when in the interests of health and safety of the competitors, play has to be suspended, play will then resume from the point where play stopped. The ball should be marked and reference points taken. Rule 6.8 applies. The Tie must be completed as soon as possible after such an event. If the tie still to be completed is out with the timescales allowed, then it must be played within 5 days of the date specified on the competition sheet.
- It is the responsibility of **BOTH** players to ensure that the correct handicap difference is applied for the match.
- In the event of the match being tied after 18 holes, SUDDEN DEATH will apply.

## Before you play

### Competitions or casual play

- Everyone must report to the Starter in the Shop before teeing off.
- You are not allowed to start at the 1<sup>st</sup> / 10th on the Cowden without permission from the Starter
- Please see the notice on the Notice board to that effect.

# Ladies Locker Room

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## Notice-boards, Information and Lockers

- The main notice board is on the right of the door as you enter the Ladies Locker Room. Draw for weekly competitions and notices for future events, knockout competitions, details of League Matches and important communications can be found on this board
- The notice board above the desk area is for handicap information, competition results and notices.
- The board behind the door is for communications from the SGA i.e., The Scottish Golf Association
- The 'Social' Notice board to the left of the locker room (between the two metal boxes), gives information from the Social Conveners on any events and information from the House Conveners.
- On the doors of the lockers you may find information regarding the Opens and Exchange Outing, plus anything else that we cannot find space for on the notice boards.
- The desk houses the folders – the Ringers, the Opens Flyers, Supplementary Scores Register, Away Scores Forms, ringer cards etc. It also has 'Rules of Golf' publications, the CONGU handbook on the unified handicapping system and a First Aid Kit.
- The lockers – there are a limited number of handbag lockers for everyday use. Please contact the Lady Captain if you are interested in hiring a locker.

## RULES FOR THE USE OF BUGGIES ON THE COURSES

Any person wishing to use a buggy must first obtain permission and comply with the rules laid out below:-

- 1A Competitors aged 65 and over are permitted to use a buggy in all Competitions. This is subject to availability and the user must have a valid Driving license, third party insurance and must also sign a declaration as to their agreement to these Rules.
- 1B Competitors aged 18 – 64 must produce a current Medical Certificate in order to use a buggy in Competitions in addition to a current driving licence and third party insurance. They must also sign a declaration as to their agreement to these Rules.
- 2 Buggies will not be allowed on the Courses if the Greenkeeper deems that that the weather/ground conditions are unsafe or that damage to the Courses could be expected.
- 3 Whenever possible buggies should travel in the light rough and follow any signage regards routing.
- 4 Buggies must not be taken on to the teeing area.
- 5 Buggies must not be taken inside the white markers at the greens or within 5 yards of any bunkers.
- 6 Great care must be taken when negotiating slopes or banks. Buggies should never be driven across slopes and where possible an alternative route should be used. If necessary the buggy should be driven up or down a slope.
- 7 Any breaches of these Rules will result in permission for the use of a personal buggy being withdrawn.
- 8 Great care must be taken when negotiating the road crossing between the 1<sup>st</sup> and 2<sup>nd</sup> plus the 8<sup>th</sup> and 9<sup>th</sup> holes on the Arndean Course and also when crossing any of the bridges over the burns at the 6<sup>th</sup> hole on the Naemoor and the 10<sup>th</sup> and 18<sup>th</sup> holes on the Cowden Courses.

## **CONGU Greensome Handicapping**

### **Greensomes**

Calculate the handicap for each pair as follows: (Lower handicap x 0.6) + (higher handicap x 0.4). If the handicaps in the pair are equal, then use half the combined handicaps. The lower handicap pair then give strokes to the other based on the full difference between the two handicaps. i.e. difference of 0.4 no strokes given, difference of 0.6 one stroke given.

## **ENTRY PROCEDURE FOR LADIES COMPETITIONS**

There are 3 different ways of entering any of the Ladies' competitions: -

- 1) By Phoning the Shop and requesting your name is put into a particular time slot for the competition.
- 2) By visiting the Shop in person and requesting your name is put into a particular time slot for the competition.
- 3) By Booking a Tee Time on line (via HowDidiDo). See separate instructions for entering on line.

The deadline for entries is still the Sunday before the Tuesday and Saturday competition. Entries can be taken up until the Shop closes, or on line up to 10.00 pm.

The staff on duty in the shop will be doing the draw on behalf of the ladies. On the Monday morning you will receive an email confirming your time or alternatively you can phone the shop for your time slot.

All players must register their intention to play by reporting to the shop and collecting their competition card.

## **How Do I Enter a Medal , Stableford or Team Competition On Line?**

This process may be used for weekend competitions for Ladies and Gents, and Ladies Tuesday competitions.

You require a 'How Did I Do' account for this facility. Log into your HowDidIDo account and on the right hand side click on 'my clubs'

Then, click on 'start sheets' on the left hand side of the screen.

A list of events is given. Click on 'Name of the Competition' you wish to enter.

You will then be given several time zones.

'zone 1' appears by default. Click on the time zone required (if it is not time zone 1). The number of spaces still available will be shown. If there are spaces in the required zone, click on 'add booking'

Clicking on your chosen zone will allow you to check that your name is in the correct zone.

You can now come out of HowDidido. You will receive an email confirming your booking.

Once the cut-off time has passed (see below), a random draw will be made and your time will be e-mailed to you on Friday.

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